

If you are proactive, professionally presented person and want to be a part of **MULTI-AWARDED LGUs in ISABELA**, this could be your next long term role. Join us on a journey towards God-loving, empowered citizens, and vibrant community led by responsive and transparent leaders.



NOTICE OF VACANCY

MGO DELFIN ALBANO (MAGSAYSAY), ISABELA

1. MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (Municipal Treasurer)

MONTHLY SALARY (SG 24.1)	Php 88,367.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none">➤ Php 2,000.00 – Monthly Personal Economic Relief Allowance➤ Php 11,250.00 – Monthly Representation and Travelling Allowance➤ Php 88,367.00 – Mid-Year Bonus➤ Php 88,367.00 – Year-End Bonus➤ Php 6,000.00 – Clothing Allowance➤ Php 5,000.00 – Cash Gift➤ Php 3,500.00 – Communication Allowance➤ Php 7,000.00 – Medical Allowance
EDUCATION	Bachelor's Degree preferably in Commerce, Public Administration or Law
TRAINING	NONE
EXPERIENCE	3 YEARS EXPERIENCE IN TREASURY OR ACCOUNTING SERVICE
ELIGIBILITY	CAREER SERVICE PROFESSIONAL (Second Level Eligibility)
COMPETENCY	MUST BE A RESIDENT OF THE MUNICIPALITY WITH GOOD MORAL CHARACTER
PLACE OF ASSIGNMENT	Treasury Office

Date Posted: August 15, 2025

Interested and qualified applicants should signify their interest in wring, Attach the following documents to the application letter and send the address below not later than **August 30, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance Rating in the present position for one (1) year (if applicable).
3. Photocopy of Certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

THOMAS "TJ" A. PUA JR.
Municipal Mayor
Delfin Albano, Isabela

Email address: delfinalbano_gc@yahoo.com / mhrmo.delfinalbano@gmail.com
or register at the Human Resource Information System (HRIS)
<https://www.mhrmo-delfinalbano.com>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

All Interested and qualified individual, regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation are encouraged to apply.